

Tampa School Development Corporation
Board of Directors
Meeting Agenda | August 11, 2021

- I. Call Meeting to Order
- II. Approve June 2021 Meeting Minutes
- III. TSFC Organizational Update
 - a. Opening School
 - b. COVID-19 & Hillsborough County
 - c. Safety & Security
 - d. Update on Summer Projects
 - e. Employee Retention Credit
 - f. President Emeritus
- IV. Principal's Report
 - a. K-8 Student Update
 - b. School Grades
 - c. Faculty Update
 - d. Out of Field Instructors
- V. Development
 - a. School Publication
 - b. Customer Relations Management Tool (CRM)
 - c. Project Management Tool
 - d. PPA Update: Annual Giving Fund
- VI. Secretary's Report
 - a. Vote & Approve 2021-22 Board Meeting Schedule
- VII. Disciplinary Committee's Report
- VIII. Treasurer's Report
- IX. Board President's Report
 - a. Board emails & Google Drive
 - b. Resume board recruitment
- X. Parental Involvement Representative/Yvette Gonzalez
- XI. Old Business/New Business
- XII. Public Comment on Agenda or Non Agenda Item
- XIII. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes
August 11, 2021

- I. Meeting Called to order by President, Ryan Luzod, at 6:03pm (Meeting held by Zoom teleconferencing due to COVID-19) quorum confirmed.

Members Present: Ryan Luzod, Pres.
Dana Dowsett, VP
Therese Holmes, Tres.
Amy Pickford, Sec.
Celeste Greco
Ashley Valdes
Dr. Joe Daum
Katie Tinley

Members Absent:

School Representatives Present: Dr. Madeline O'Dea, President Emeritus
Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Nicole Morgado, Dir. Business & Communications
Yvette Gonzalez, Parent Liaison
Dr. Natalie Todet, EC Director

Guests: None

- II. Approve June 23, 2021 Meeting Minutes:
A Motion was made by Therese Holmes to approve the June 23, 2021 Meeting Minutes. Motion was seconded by Dana Dowsett and approved by the Board unanimously.
- III. TSFC Organizational Update (CEO Joe Sansonetti):
- a. School opened - staff is happy to see everyone and the kids are happy to be back.
 - b. School is back to dealing with COVID-19 part two. Masks are strongly encouraged but not mandated. Approximately 90% are wearing masks. At this time Constant Contact guidelines say if a student is wearing a mask and is in the vicinity of another student that tests positive they do not have to quarantine. As policy changes we will act accordingly:
 - c. Now that we are back at full capacity the traffic at pickup and drop off has been challenging. We have asked everyone to be patient while we work through our routine for the Safety & Security of everyone on campus.

- d. Summer Projects have been going well with just a few delays. The O'Dea landscaping and sprinklers were completed; the phone system has been upgraded; the PE Bunker was improved with new A/C, lights, paint, etc.; Spoto Hall play area was turfed, a new bathroom was installed in the EC Building, and all of our Chromebooks that were ordered have been received.
- e. Employee Retention Credit: KB has been contracted to handle the PPP tax credits.
- f. President Emeritus Report:
 - 1. Dr. O'Dea, reported that the new structure of administration is going very well. In her observations it appears that families are very happy to be back on campus and have trust in the staff.
 - 2. Summer has been seamless but short
 - 3. Dr. O'Dea is working to set up an alumni association at Trinity.
 - 4. Dr. O'Dea is working on some level of Publication putting into writing our belief system and Professional Development for Staff.

IV. Principal's Report (Jennifer Cisneros):

- a. K-8 Student Update: Last two weeks have been smooth everyone showed up on the first day of school. This is a big success having 908 students show up. We only lost 2 students because of a move and a placement change. There is some quarantining going on since our return. We do have some concerned parents that are apprehensive about having their e-learners back to in person learning but they are trusting that staff is taking the necessary precautions to keep everyone safe.
- b. School Grades: June's scores didn't come in till July 29th and Trinity staff is still analyzing them but it appears we have a solid "A." Schools have been given the opportunity to opt out of reporting scores due to COVID. It is very important for Trinity to keep its "High Performing Status" so they will make a decision in the coming weeks after analysis of our scores to see if we will be reporting or not.
- c. Faculty Update; Jen reported that she will be asking a different Faculty member to attend each of our monthly meeting starting with AP Holly Ward to attend our September meeting.
- d. Out of Field Instructions: The Out of Field Letter was distributed and discussed in detail. A Motion was made by Amy Pickford to approve the Out of Field Letter. The Motion was seconded by Ashley Valdes and approved by the Board unanimously.

V. Development (Nicole Morgado):

- a. School Publications: (Spot On) Joe and Nicole are working on story boarding, messages so we can share things going on with all of our Trinity families
 - b. Customer Relations Management Tool (CRM): HubSpot will be our CRM tool. Trinity is in the process of intergrading information into the CRM. This system will hold all Intacct, emailing, social media tools, and push notifications. Trinity is excited about this taking us to the next level.
 - c. Asana is Trinity's new Project Management Tool that we are testing this school year.
-

- d. PPA Update:
1. School Supply Fundraiser: Parent Susan McCluggage handles this Fundraiser every year and she and her volunteers do a phenomenal job. We had over 90% of the families participate this year in comparison to 78% in the past. This increase has helped us to make over \$25,000.00 on this fundraiser.
 2. Annual Giving Fund has set a record breaking trend by collecting \$48,000.00 to date with another \$8,000.00 in pledges.

VI. Secretary's Report (Amy Pickford):

The upcoming School Board Meeting Calendar has been set, approved by the school, and distributed to all Board Members. A Motion was made by Amy Pickford to approve the 2021-2022 School Board Meeting Calendar. Therese Holmes seconded the Motion and it was approved by the Board unanimously.

VII. Disciplinary Committee's Report:
Nothing to report at this time

VIII. Treasurer's Report (Therese Holmes):

Therese reported that the Audit will be starting next week. Trinity is expecting a clean Audit. The next Finance Meeting will be Aug. 26th. We are expecting to spend some money on future projects like Open Mind Theater, and Administration Building Project.

IX. Board President Report (R. Luzod)

- a. Board emails & Google Drive: Ryan reported that all Board Members have been emailed by Josh (IT) with training info to set up if not please contact him.
- b. The Executive Board has resumed Board recruitment and is actively searching for new Candidates.

X. Parental Involvement Representative (Yvette Gonzalez):

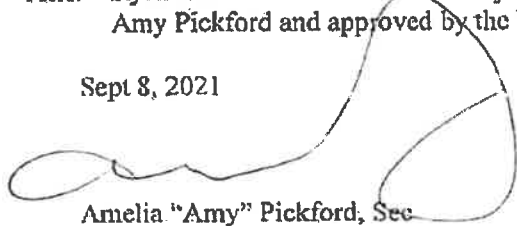
Yvette reported that EC Staff is thrilled with Dr. Natalie. She also reported that EC has 40 new families.

XI. No Old or New Business at this time


XII. No Public Comment On Agenda or Non Agenda Item at this time

XIII. Ryan Luzod made a Motion to adjourn meeting at 7:25 pm. Motion was seconded by Amy Pickford and approved by the Board unanimously.

Sept 8, 2021



Amelia "Amy" Pickford, Sec



Ryan Luzod, Pres

Tampa School Development Corporation
Board of Directors
Meeting Agenda | September 8, 2021

- I. Call Meeting to Order
- II. Approve August 2021 Meeting Minutes
- III. TSFC Organizational Update (Joe S.)
 - a. Finance & Business
 - b. Construction
 - c. Community Items
 - d. Regulatory items
 - e. President Emeritus
- IV. Principal's Report (Jen C.)
 - a. K-8 Student Update
 - b. Faculty Update
 - c. Out of Field Instructors
- V. Early Childhood Update (Dr. Natalie)
- VI. Development (Nicole M.)
 - a. Project Management Tool
 - b. PPA Update: Annual Giving Fund
- VII. Secretary's Report (Amy P.)
- VIII. Disciplinary Committee's Report (Ryan L.)
 - a. Designation of committee chair(s)
- IX. Treasurer's Report (Therese H.)
- X. Board President's Report (Ryan L.)
 - a. Board discussion regarding mask wearing
 - b. Board emails & Google Drive reminder
 - c. Resume board recruitment
- XI. Parental Involvement Representative/Yvette Gonzalez
- XII. Old Business/New Business
- XIII. Public Comment on Agenda or Non Agenda Item
- XIV. Adjourn Meeting

**Tampa School Development Corporation
Board of Directors
Meeting Minutes**

Sept. 8, 2021

- I. Meeting Called to order by President, Ryan Luzod, at 6:04pm (Meeting held by Zoom teleconferencing due to COVID-19) quorum confirmed.

Members Present: Ryan Luzod, Pres.	Members Absent: Celeste Greco
Dana Dowsett, VP	Ashley Valdes
Therese Holmes, Tres.	
Amy Pickford, Sec.	
Dr. Joe Daum	
Katie Tinley	

School Representatives Present: Dr. Madeline O’Dea, President Emeritus
Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Nicole Morgado, Dir. Business & Communications
Dr. Natalie Todet, EC Director
Yvette Gonzalez, Parent Liaison

Guests: None

- II. Approve August 11, 2021 Meeting Minutes:
A **Motion** was made by Therese Holmes to approve the August 11, 2021 Meeting Minutes. **Motion** was seconded by Dana Dowsett and approved by the Board unanimously.
- III. TSFC Organizational Update (CEO Joe Sansonetti):
- a. Finance & Business: Joe reported that again we are dealing with COVID-19 challenges. On August 27, 2021 Circuit Court Judge John Cooper issued a ruling of which Trinity School Administration sent a community email acknowledging the ruling that same day. On September 4, 2021 Trinity School Administration released an updated Mask Policy and communicated to the school community via email.
 - b. The Delato Group has submitted 3 versions of the Administration office remodel for review and approval.
 - c. We are still waiting for the outcome of the Employee Retention Credit and PPP tax credits.

- d. President Emeritus: Dr. O'Dea, reported that she is doing a lot of writing and is currently working on Professional Development for all grade levels.

IV. Principal's Report (Jennifer Cisneros):

a. K-8 Student Update:

1. Jennifer reported that she has been dealing with a lot of families and emails over the mask issue which has consumed way too much of her time. She has addressed those issues and has turned her focus back on the education of Trinity's children where they belong.
2. A new Science Curriculum has been rolled out and the students are excited.
3. The planning for Field Studies are in motion and everyone is very excited about participating again in this very important part of our curriculum.
4. Trinity is very excited about having a high school night for our upper school kids. It will be held on Oct 7th.
5. Trinity will be participating in "Building Thanks" this year and all proceeds will be donated to a Haiti recovery campaign. The committee has already started working on this which will take place in November.
6. Trinity Families are once again participating in service projects and parent volunteers are once again on campus.

- b. Faculty Update: Jennifer reported that the Faculty is doing well despite ongoing COVID-19 matters.

V. Early Childhood Update: (Dr. Natalie Todet)

- a. Dr. Natalie reported that everything is going well.
- b. EC will be taking part again this year in a Story Book Parade which will be held on Oct. 29th at the EC building.
- c. The EC Children will be participating in a Winter Show.

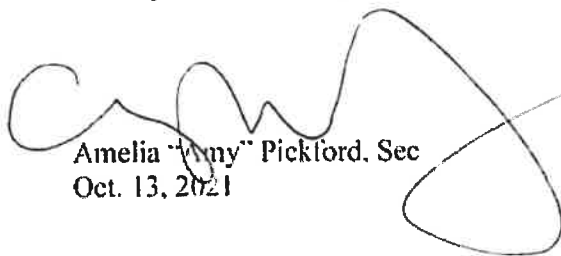
VI. Development (Nicole Morgado):

- a. Trinity has been onboarding to Hub Spot. Our Customer Relations Management Tool (CRM). Data gathering and input has been initiated.
- b. Asana, Trinity's new Project Management Tool, is working well with all the event planning.
- c. Work has begun on Trinity's Fall Publication. The release deadline is before Thanksgiving Break.
- d. PPA Update:
 1. Annual Giving fund has collected \$82,000 not including projected payment plans and company matches.
 2. Secret Santa Workshop has been approved by the PPA and will be held again for this school year.

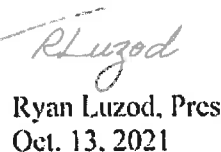
VII. Secretary's Report (Amy Pickford):

Nothing to report at this time.

- VIII. Disciplinary Committee's Report:
Nothing to report at this time
- IX. Treasurer's Report (Therese Holmes):
- a. Therese reported that work will begin soon on the Administration office remodel and will hopefully be complete by Feb 2022.
 - b. After care enrollment is up significantly.
 - c. Next Finance meeting will be Sept. 30th.
- X. Board President Report (R. Luzod)
- a. Ryan reported to the board several emails he has received from parents in reference to mask wearing. As a board, we discussed and addressed the matter with Trinity School Administration: additionally, administration and the board are awaiting the judge's ruling on several items as it relates to mask wearing. Once ruling is made Administration and the board will respond accordingly.
 - b. Ryan reminded all Board Members to set up their Google drive emails. If any questions please reach out to Josh in IT.
 - c. The Executive Board has resumed Board recruitment and is actively searching for new Candidates. We would like to get new candidates with Legal, Financial, or Construction Management backgrounds.
- XI. Parental Involvement Representative (Yvette Gonzalez):
Yvette reported that the new bathroom has been completed in the EC building. EC Staff is thrilled to be working on their upcoming Story Book Parade.
- XII. No Old or New Business at this time
- XIII. No Public Comment on Agenda or Non-Agenda Item at this time
- XIV. Ryan Luzod made a **Motion** to adjourn meeting at 7:21 pm. **Motion** was seconded by Amy Pickford and approved by the Board unanimously.



Amelia "Amy" Pickford, Sec
Oct. 13, 2021



R. Luzod
Ryan Luzod, Pres
Oct. 13, 2021

Tampa School Development Corporation
Board of Directors
Meeting Agenda | October 13, 2021

- I. Call Meeting to Order
- II. Approve September 2021 Meeting Minutes
- III. TSFC Organizational Update (Joe S.)
 - a. Finance & Business
 - b. Construction
 - c. Community Items
 - d. Regulatory items
 - e. President Emeritus
- IV. Principal's Report (Jen C.)
 - a. K-8 Student Update
 - b. Faculty Update
 - c. HCPS Site Visit
 - d. Parent concern regarding curriculum
- V. Early Childhood Update (Dr. Natalie)
- VI. Development (Nicole M.)
 - a. Publication & Media
- VII. Secretary's Report (Amy P.)
- VIII. Disciplinary Committee's Report (Dana D.)
- IX. Treasurer's Report (Therese H.)
- X. Board President's Report (Dana D.)
 - a. Executive committee will be meeting to discuss potential board candidates
- XI. Parental Involvement Representative/Yvette Gonzalez
- XII. Old Business/New Business
- XIII. Public Comment on Agenda or Non Agenda Item
- XIV. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

October 13, 2021

- I. Meeting called to order by Vice President, Dana Dowsett, at 6:05pm (Meeting held by Zoom teleconferencing due to COVID-19) quorum confirmed.

Members Present: Dana Dowsett, VP Members Absent: Ryan Luzod, Pres.
Therese Holmes, Treas.
Amy Pickford, Sec.
Celeste Greco
Ashley Valdes
Dr. Joe Daum
Katie Tinley

School Representatives Present: Dr. Madeline O'Dea, President Emeritus
Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Nicole Morgado, DOBC
Dr. Natalie Todet, EC Director
Yvette Gonzalez, Parent Liaison

- II. **Motion** was made by Dr. Joe Daum, after review and discussion by the Board, to approve the September 2021 meeting minutes. **Motion** was seconded by Therese Holmes and approved by the Board unanimously.
- III. TSFC Organizational Update (Joe Sansonetti, CEO)
- a. Finance & Business
1. Trinity hired a company to help complete an application to apply for the Employee Retention Credit through the IRS Cares Act. Trinity was granted a credit of \$660,000. We will not be able to file electronically so we will have to submit a paper return and wait on a paper check to be mailed to us. Once submitted it will take 6 months to receive funds so this credit will not affect our current Financial.
 2. Audit was sent, CPA's will be presenting at our November meeting.

- b. Construction Update: The Administration office remodel has been sent to permitting. This process could take up to 3 months. The construction company should be breaking ground in February 2022. The plans with all of the safety and security will be presented to the Board in January.
- c. Regulatory Items: The Surgeon General made a ruling stating that it is a parent's choice to quarantine their child if they come in contact with someone testing positive with COVID 19 but have no symptoms.
- d. President Emeritus
 - 1. Working on the Design for the Administration Office
 - 2. Working on Contract with the State of Florida for Replication of the Bank Street Model
 - 3. Working on some writings to document Trinity's history. This will be used to re-educate our current and future population.

IV. Principal's Report (Jennifer Cisneros, Prin.)

- a. K-8 Student Update:
 - 1. High School Night had a great turnout with over 200 families in attendance. 9 schools were represented and there was good feedback.
 - 2. The children are excited about storybook parade and all the Halloween festivities planned.
- b. Faculty Update: Teachers are busy with report cards for conferences. Parents will have the option of in person or zoom conference.
- c. HCPS Site Visit: Hillsborough County Charter Office Site Visit is scheduled for Oct 28th
- d. Parent concern regarding curriculum:

Principal Jennifer Cisneros reported that she and 7th grade Core teacher Jen Hess had a conference with a New Family. Father came in that has 2 children new to the school. Father has an issue with one of the several books on the 7th grade reading list. It is a graphic novel. The father said he had concerns about the book teaching Critical Race Theory. Jen reported that the book has been on our reading list for several years, we have a contract with the State, and that the book is on the Florida approved book list. She stated that the book does not teach Critical Race Theory nor does Trinity teach Critical Race Theory and never will. Jen told the parent there was several other books to choose from if he didn't want his daughter to read the one he was discussing. He told Jennifer he was not happy with the outcome of the meeting before leaving.

- V. Early Childhood Update (Dr. Natalie Todt)
 - a. Finished Bridge Building Conferences 2 weeks ago
 - b. Big focus on Story Book Parade Oct 29th. Parent volunteers will be on campus to help prepare for the parade but will not be allowed in the classroom. All of EC - 3rd grade will be participating. It will be held outside and parents will be able to watch from the parking lot.

- VI. Development (Nicole Morgado DOC)
 - a. Annual Fund is very close to meeting our \$90,000. Goal with a total of \$89,300. Collected to date. This does not include pledges and the campaign is still running.
 - b. Publication & Media:
 - 1. The Printed Publication release is set the week of Thanksgiving. The Articles are set and fine tuning is taking place. The first Publication will have CEO Message, Dr. O'Dea Message, Athletic Spread, Trinity Truths, K-4 and 5-8 collaboration, Influence of Technology, Admin office remodel, alumni piece, and other surprises.
 - 2. Social Media; Trinity on Facebook/Instagram/LinkedIn

- VII. Secretary's Report: (Amy Pickford)

Nothing to report at this time.

- VIII. Disciplinary Committee's Report:

No Issues to report at this time.

- IX. Treasurer's Report: (Therese Holmes)
 - a. Audit was complete and sent
 - b. Next Finance Meeting Oct. 28th 4:30 in person

- X. School Board President Report: (Dana Dowsett VP)

The Executive Committee will be meeting to discuss potential board candidates.

- XI. Parent Involvement Representative (Yvette Gonzalez)

Nothing to Report at this time.

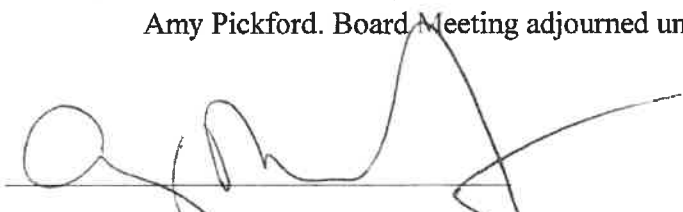
- XII. Old Business/New Business:

No Old or New Business at this time

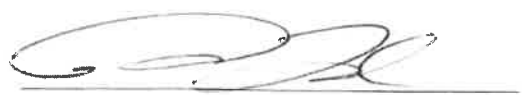
- XIII. Public Comment on Agenda or Non-Agenda Items:

No Public Comments at this time

XIV. **Motion** was made by Dana Dowsett to adjourn Meeting. **Motion** was seconded by Amy Pickford. Board Meeting adjourned unanimously at 7:09pm.



Amelia "Amy" Pickford, Sec. 11/03/2021



Ryan Luzod, Pres. 11/03/2021

Tampa School Development Corporation
Board of Directors
Meeting Agenda | November 3, 2021

- I. Call Meeting to Order
- II. Approve October 2021 Meeting Minutes
- III. Prida, Guida & Company, PA – Audit Report
- IV. TSFC Organizational Update (Joe S.)
 - a. HCPS Site Visit
 - b. Finance & Business
 - c. Construction
 - d. Community Items
 - e. Regulatory items
 - f. President Emeritus
- V. Principal’s Report (Jen C.)
 - a. K-8 Student Update
 - b. Faculty Update
- VI. Early Childhood Update (Dr. Natalie)
- VII. Development (Nicole M.)
 - a. Publication & Media
- VIII. Secretary’s Report (Amy P.)
- IX. Disciplinary Committee’s Report (Ashley V. & Amy P.)
- X. Treasurer’s Report (Therese H.)
- XI. Board President’s Report (Ryan L.)
 - a. Executive committee met and discussed 3 prospective board candidates
- XII. Parental Involvement Representative/Yvette Gonzalez
- XIII. Old Business/New Business
- XIV. Public Comment on Agenda or Non Agenda Item
- XV. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

November 3, 2021

- I. Meeting called to order by President, Ryan Luzod, at 6:03pm (Meeting held in the school Library @ Trinity School for Children 2402 W. Osborne Ave. Tampa) quorum confirmed.

Members Present: Ryan Luzod, Pres.
Dana Dowsett, VP
Therese Holmes, Treas.
Amy Pickford, Sec.
Ashley Valdes
Dr. Joe Daum
Katie Tinley

Members Absent: Celeste Greco

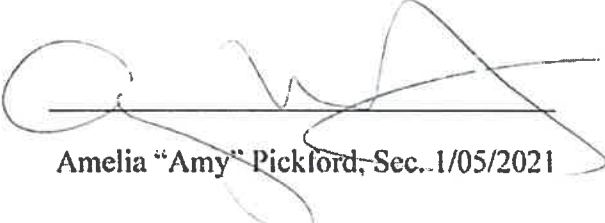
School Representatives Present: Dr. Madeline O’Dea, President Emeritus
Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Nicole Morgado, DOBC
Dr. Natalie Todet, EC Director
Yvette Gonzalez, Parent Liaison
Nicole Cummings,

Guests: George Guida and Chris Trappy, Auditors from the CPA firm Prida, Guida, and Perez, P.A.

- II. **Motion** was made by Dr. Joe Daum, after review and discussion by the Board, to approve the September 2021 meeting minutes. **Motion** was seconded by Amy Pickford and approved by the Board unanimously.
- III. Prida, Guida, and Perez, P.A. 2019-2020 Fiscal Year Audit Presentation
1. Chris Trappy, Auditor from the CPA firm Prida, Guida, and Perez, P.A. presented the audit results to the Board.
 2. The auditors issued a clean opinion with no findings of issue.
- IV. TSFC Organizational Update (Joe Sansonetti, CEO)

- a. HCPS Site Visit:
Visit was completed and we were in full compliance.
 - b. Finance and Business: Clean audit everything going well
 - c. Construction: Having roof problems in the Odea Center which is being addressed.
 - d. Community Items:
Thanksgiving Feast, EC Winter Show, Holidays around the world, Willie Wonka, Christmas Shop, and Veteran's Day are our community events that are planned.
 - e. Regulatory:
Elected Charter School's leader group, and elected a Treasurer
 - f. President Emeritus:
Dr. O'Dea is working on writing about our History, curriculum, and our connection to Bank Street. We want to remain who we are forever and make sure we are authentic.
- V. Principal's Report (Jennifer Cisneros, Prin.)
- a. K-8 Student Update:
Happy to report that out of 908 K-9 kids only 30 still need to complete their conferences. Families were very positive.
 - b. Faculty Update: Cameron Ruff, Miguel Acosta, and Christian Gibbens have completed the ESOL program.
- VI. Early Childhood Update (Dr. Natalie Todet)
- Dr. Natalie reported that Storybook Parade went well. EC is now focused on the Feast and the Winter Show.
- VII. Development (Nicole Morgado DOC)
- a. Publication
 - 1. The Printed Publication is close to completion and when complete will be going to print. The Board will be notified to help hand out the publication in the car line once complete.
 - 2. Annual Fund has passed the goal set and has brought in a total of \$90,860.00. banners will be going up soon.
- VIII. Secretary's Report: (Amy Pickford)
- Nothing to report at this time.
- IX. Disciplinary Committee's Report:
- No Issues to report at this time. Amy and Ashley volunteered to be co-chairs for this committee since both of our co-chairs from last year are no longer on the board.

- X. Treasurer's Report: (Therese Holmes)
Board Finance Adjustments were approved.
- XI. School Board President Report: (Ryan Luzod)
a. The Executive Committee will be scheduling meetings with 3 prospective board candidates for interviews.
b. The Executive Board will be working on Evaluations in Jan. and Feb.
- XII. Parent Involvement Representative (Yvette Gonzalez)
Yvette reported that the EC families were very excited to be allowed on campus to watch the storybook parade.
- XIII. Old Business/New Business:
No Old or New Business at this time
- XIV. Public Comment on Agenda or Non-Agenda Items:
No Public Comments at this time
- XV. **Motion** was made by Ryan Luzod to adjourn Meeting. **Motion** was seconded by Amy Pickford. Board Meeting adjourned unanimously at 7:31pm.



Amelia "Amy" Pickford, Sec. 1/05/2021



Ryan Luzod, Pres. 1/05/2021

2. April 13th EC Egg Hunt
3. April 25th 1st Parent Workshop

VII. Development (Casandra Mitchell and Nicole Morgado)

a. Fundraising: (Cassandra Mitchell, PPA President)

1. School Supplies= \$27,700.00
Spirit week= \$6,260.00
Secret Santa= \$10,438.96
Used Uniforms= \$3,474.50
Wish Farms= \$1,538.00
Read-A-Thon= \$42,812.00 with another \$10,000 coming later this month
2. PPA next meeting will be in person on the 20th.
3. PPA is gearing up for Teacher Appreciation week the 1st week of May.
4. Cassandra reported that there are 2 more Community Events before end of year.
5. Nicole reported that the Online Auction will be held this month. She will be handling it from behind the scenes. Sara Dale will be handling the Parking places and Hallway signage.

b. Development, Publication & Media:

1. Teachers have been posting pictures from their Field Studies on Trinity's website which is building our social media presence.
2. EC signage is being worked on which is part of our branding.
3. Construction Banners will be going up soon
4. Nicole and staff are working on improving the 8th grade and EC Graduations.
5. Alumni: 1st recruitment is happening now and there should be a good showing at the Sports Show and all other Trinity events.

VIII. Parent Involvement Representative: (Yvette Gonzalez)

Yvette reported that the EC building had a door decorating contest that everyone enjoyed. The 8th graders came over to the EC building for pictures and it was lovely to see their interaction with the little ones and to see them come full circle.

IX. Secretary's Report: (Amy Pickford)

Nothing to report at this time.

X. Disciplinary Committee's Report: (Ashley & Amy)

Nothing to report at this time.

XI. Treasurer's Report: (Therese Holmes)

Therese informed the Board that the Finance Committee is working on Budget Adjustments and will have them for us at the next meeting.

3. Funding is up for Salary Increases. The energy is good and Teams are doing well.
 4. Strategic planning is in full swing for future projects.
- b. Construction: Remodel has kicked off. Everyone has been moved to temporary locations pending completion. Michelle is in the EC building, Nursing office has moved inside Greco Hall, and everyone else is in the Media Center.
 - c. Community Items: Trinity field studies are in full swing. CEO Joe Sansonetti went on the 5th grade field study to Boston and reported that the experiences on these field studies is what makes Trinity, “Trinity”.
 - d. Regulatory Items:
 1. Testing season has started and is going well
 2. This will be an active Legislative Season so we will be watching and talking about things as they happen.
 - e. President Emeritus (Dr. O’Dea)
 1. Dr. O’Dea mentioned that she would like to see our meetings again in person.
 2. The plans for the office remodel are complete and demo starts Monday.
 3. Capital campaign for Gym and Theater are next.

V. Principal’s Report (Jennifer Cisneros, Principal)

- a. K-8 student Update:
 1. April begins our testing season.
 2. Free summer program will be provided in June and July to any students that need to make up for any COVID short falls. Out of 120 K-5 students who could benefit from this program 40 students have signed up so far.
- b. Faculty Update:
 1. Jen will be meeting with each faculty member to discuss future and growth.
 2. Trinity has started reaching out to our neighbors to build a relationship. This is especially important when it comes to safety. (code reds etc....).
- c. Jen handed out the 2022-2023 TSFC District Calendar. Amy Pickford made a **Motion** to approve the 2022-2023 TSFC District Calendar. **Motion** was seconded by Katie Tinley and approved by the Board unanimously.

VI. Early Childhood Update (Dr. Natalie Todt)

- a. EC is participating in Young Children & Families social media/NACI
 1. Music Monday, Tasty Tuesday, Work Together Wednesday, Artsy Thursday, and Family Friday with coffee and snacks for parents as they drop off their students.

XII. School Board President Report: (Ryan Luzod)

- a. Ryan introduced new board member Julie Hilson and thanked her for her willingness to serve.
- b. The Executive Committee has another new candidate to interview for the vacancy coming in the next fiscal year July 2022.

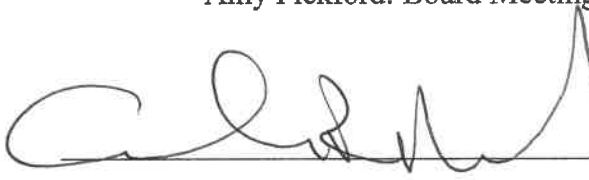
XIII. Old Business/New Business:

No Old or New Business at this time

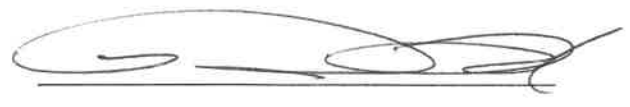
XIV. Public Comment on Agenda or Non-Agenda Items:

No Public Comments at this time

- XV. **Motion** was made by Ryan Luzod to adjourn Meeting. **Motion** was seconded by Amy Pickford. Board Meeting adjourned unanimously at 7:07pm.



Amelia "Amy" Pickford, Sec. 5/4/2022



Ryan Luzod, Pres. 5/4/2022

Tampa School Development Corporation
Board of Directors
Meeting Agenda | January 5, 2022

- I. Call Meeting to Order
- II. Approve November Meeting Minutes
- III. TSFC Organizational Update (Joe S.)
 - a. Finance & Business
 - b. Construction
 - c. Community Items
 - d. Regulatory items
 - e. President Emeritus
- IV. Principal's Report (Jen C.)
 - a. K-8 Student Update
 - b. Faculty Update
- V. Early Childhood Update (Dr. Natalie)
- VI. Development (Nicole M.)
 - a. Publication & Media
- VII. Secretary's Report (Amy P.)
- VIII. Disciplinary Committee's Report (Ashley V. & Amy P.)
- IX. Treasurer's Report (Therese H.)
- X. Board President's Report (Ryan L.)
 - a. Executive committee board recruitment
- XI. Parental Involvement Representative/Yvette Gonzalez
- XII. Old Business/New Business
- XIII. Public Comment on Agenda or Non Agenda Item
- XIV. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

January 4, 2022

- I. Meeting called to order by President, Ryan Luzod, at 6:05pm (Meeting held by Zoom teleconferencing due to COVID-19 recent spike in cases) quorum confirmed.

Members Present: Ryan Luzod, Pres.
Dana Dowsett, VP
Therese Holmes, Treas.
Amy Pickford, Sec.
Ashley Valdes
Dr. Joe Daum
Katie Tinley
Liezette Felicione

Members Absent: Celeste Greco

School Representatives Present: Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Dr. Natalie Todt, EC Director
Yvette Gonzalez, Parent Liaison

- II. **Motion** was made by Therese Holmes, after review and discussion by the Board, to approve the November meeting minutes. **Motion** was seconded by Dana Dowsett and approved by the Board unanimously.
- III. TSFC Organizational Update (Joe Sansonetti, CEO)
- a. Joe reported that continued in-person learning has been very smooth for Trinity as compared to County Public Schools. Even with return from Winter Break there were very few sick calls.
 - b. Construction: The Greco Hall Administrative office remodel is slotted to begin March 2022.
 - c. The Early Childhood Program has contract enrollment applications out to 2023-2024; they are at full capacity with a long waiting list.
 - d. Trinity School for Children was able to make a \$94,000 match to participants in the 401(k) plan for 2021 and the overall balance continues to grow year after year due to overall employee participation.

- IV. Principal's Report (Jennifer Cisneros, Prin.)
- a. K-8 Student Update: All students were located after Winter Break with only a handful of students out with COVID.
 - b. Faculty Update: Only a few Teachers are out with COVID after Winter Break so Trinity is looking good.
 - c. Monday was Professional Day in person and it was a great start to the second semester. Everyone had good positive energy.
 - d. 8th grade is on their Savannah/Charleston Field Study.
 - e. K-2nd are having their Winter Show on Thursday the 13th of January at the Tampa Theater. Ms. Heather is working to put together another wonderful event.
 - f. Jennifer wanted to thank Board Member Celeste Greco for handing out inspirational handmade gifts to all staff and Teachers. The lovely thought was received well.
- V. Early Childhood Update (Dr. Natalie Todt)
- Dr. Natalie reported that the EC Winter Show was very successful. EC will have a Professional Day on Feb. 13th.
- VI. Development (Joe Sansonetti for Nicole Morgado)
- a. Joe thanked the Board for their help in distributing the 1st Publication (Reflections). Trinity has received good feedback from the community and great Alumni response. The Trinity website has a portal for Alumni to sign up. Social Media got a good response from the publication and Trinity is pushing for families to follow us on social media so we can use this forum for weather alerts etc.
 - b. Fundraising: Annual Fund has passed the goal set and has brought in a total of \$103,000 with payments still coming in. Secret Santa netted over \$11,000 and Spirit Week brought in \$7000. The Read-a-thon will be in March with a March Madness Theme, and the PPA will also be holding another used uniform sale.
- VII. Secretary's Report: (Amy Pickford)
- Nothing to report at this time.
- VIII. Disciplinary Committee's Report:
- Nothing to report at this time.
- IX. Treasurer's Report: (Therese Holmes)
- a. The Office remodel will start during Spring Break.
 - b. Spoto Hall A/C will be replaced and in the future all A/C units will be replaced as needed.

- c. Therese reported that the Finance Committee are holding their January meeting in person at the school and will have a report at our next Board meeting on February 2nd.

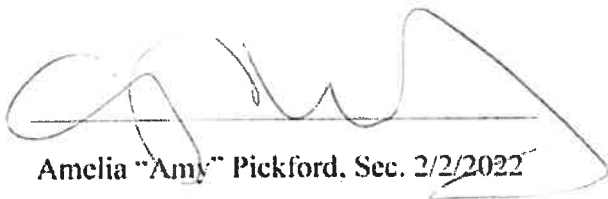
- X. School Board President Report: (Ryan Luzod)
 - a. The Executive Committee will continue efforts to on board new recruits to fill the current vacant spots as well as possible open spots for the next fiscal year.
 - b. The Executive Board is working on new templates for our CEO, CFO, and Principal's annual evaluations. More to come once complete.

- XI. Parent Involvement Representative (Yvette Gonzalez)
 - a. Yvette reported that staff has been focused on having volunteers back on campus and are excited to see them.
 - b. Yvette reported that staff is happy to see Alumni's babies coming into the Early Childhood Program.

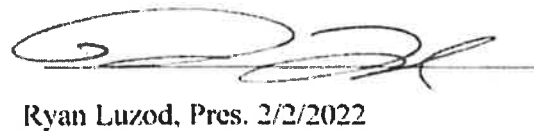
- XII. Old Business/New Business:
No Old or New Business at this time

- XIII. Public Comment on Agenda or Non-Agenda Items:
No Public Comments at this time

- XIV. **Motion** was made by Ryan Luzod to adjourn Meeting. **Motion** was seconded by Amy Pickford. Board Meeting adjourned unanimously at 6:47pm.



Amelia "Amy" Pickford, Sec. 2/2/2022



Ryan Luzod, Pres. 2/2/2022

Tampa School Development Corporation
Board of Directors
Meeting Agenda | February 2, 2022

- I. Call Meeting to Order
- II. Approve January Meeting Minutes
- III. TSFC Organizational Update (Joe S.)
 - a. Finance & Business
 - b. Construction
 - c. Community Items
 - d. Regulatory items
 - e. President Emeritus (Dr. O’Dea)
- IV. Principal’s Report (Jen C.)
 - a. K-8 Student Update
 - b. Faculty Update
- V. Early Childhood Update (Dr. Natalie)
- VI. Development (Nicole M.)
 - a. Publication & Media
- VII. Parental Involvement Representative/Yvette Gonzalez
- VIII. Information Technology Update (Josh T.)
- IX. Secretary’s Report (Amy P.)
- X. Disciplinary Committee’s Report (Ashley V. & Amy P.)
- XI. Treasurer’s Report (Therese H.)
- XII. Board President’s Report (Ryan L.)
 - a. Executive committee board recruitment
- XIII. Old Business/New Business
- XIV. Public Comment on Agenda or Non Agenda Item
- XV. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

February 2, 2022

- I. Meeting called to order by President, Ryan Luzod, at 6:03 pm (Meeting held by Zoom teleconferencing due to COVID-19 recent spike in cases) quorum confirmed.

Members Present: Ryan Luzod, Pres.	Members Absent: Celeste Greco
Dana Dowsett, VP	Katie Tinley
Therese Holmes, Treas.	
Amy Pickford, Sec.	
Ashley Valdes	
Dr. Joe Daum	
Liezette Felicione	

School Representatives Present: Dr. Madeline O’Dea, President Emeritus
Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Dr. Natalie Todet, EC Director
Yvette Gonzalez, Parent Liaison
Josh Tegeler, IT

- II. Motion was made by Therese Holmes, after review and discussion by the Board, to approve the November meeting minutes. Motion was seconded by Dana Dowsett and approved by the Board unanimously.
- III. TSFC Organizational Update (Joe Sansonetti, CEO)
- a. Finance and Business: Trinity is getting back to participating in community events and field studies. Everything is going well and Trinity’s PPA and staff are doing a great job of working towards getting these things put together and run well. These are a very important part of our Curriculum and we are pleased with our progress.
 - b. Construction: The Greco Hall Administrative office remodel is slotted to begin with boots on the ground March 16, 2022. The Delotto group is handling the project and staff will be prepped and moved out of the building hopefully by Feb 28th. Work will continue to take place over the summer and hopefully be complete by the start of the new school year.

- c. **Community Items:** We should receive at least 60% of the 2 million in SR3 money by end of school year. The other 33% is not in the Florida Coffers to speak.
- d. **Regulatory Items:** Trinity Staff along with the Finance Committee are working on a 15 to 20-page Budget Planning on how we will be spending the SR3 money. This has to be turned into the state and approved because 20% of the money has to be allocated to things that address the learning loss due to COVID. 80% is to pay and reimburse ourselves for all the money spent on Plexiglass, cleaning supplies, and all things purchased for safety during COVID. We also have to get input from the community every six months on what COVID related items they think we should use the SR3 money on.
- e. **President Emeritus:** Dr. O'Dea reported that she has been busy writing for the next issue of Reflections as well as working on showing our gains and Goals. Our Goals have always been lofty but that's why Trinity is able to accomplish so much.

IV. Principal's Report (Jennifer Cisneros, Prin.)

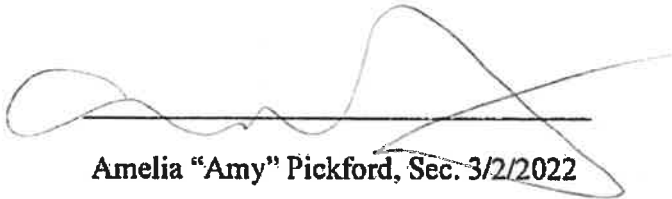
- a. **K-8 student Update:**
 - 1. Trinity is still dealing with a small number of covid cases.
 - 2. Staff and Faculty are busy getting ready for Spring.
 - 3. Academic Rigor is very important from now to the end of the year. Testing season is coming everyone is using all tools to prepare over the next six weeks.
 - 4. 8th graders are all finished with their high school applications. They are receiving their scholarships and acceptance letters.
 - 5. 4th graders are going to St. Augustine on Feb 15th
 - 6. 7th grade is preparing for their field study to Tallahassee.
- b. **Faculty Update:**
 - 1. Jen reported that January was a month to highlight Teachers.
 - 2. Faculty is working on enrollment/placement for next school year.

V. Early Childhood Update (Dr. Natalie Todt)


- a. Professional Development Day on Feb 13th.
- b. Focusing on positive behavior.
- c. EC students will be making things to deliver to staff on campus for Random Acts of Kindness Day
- d. Dr. Natalie explained she had a parent that called about staff wearing masks and his opinion on why they should not. In the twenty-minute conversation she explained to them our policy and the state's policy on mask wearing.

- VI. **Development (Joe Sansonetti for Nicole Morgado)**
- a. **Publication & Media:**
 - 1. Nicole and her team are working hard on the next Trinity Publication (Reflections II)
 - 2. Social Media: We are using Hub Spot (our CRM) and it is slow and steady but coming along. Trinity will be on LinkedIn, Instagram, and Facebook.
 - 3. Nicole and her team are also holding meetings for work on Trinity's Website.
 - d. **Fundraising:**
 - 1. The strawberry fundraiser is just wrapping up.
 - 2. Read-A-Thon starts the week of March Madness.
 - 3. Spring Spirit week is planned.
 - 4. The on-line auction will be held towards the end of the year and we will be having a major fundraiser for next school year.
- VII. **Parent Involvement Representative: (Yvette Gonzalez)**
- a. Staff had their first meeting with everyone in person. They met outside and everyone seemed happy to all be together again to share development info.
 - b. Parent's will be on campus volunteering for Field Day.
 - c. Valentine's day celebrations will be held in the classrooms on Friday Feb. 11th due to school being closed on Monday the 14th.
- VIII. **Information Technology Update: (Josh Tegeler)**
- Josh updated the board on Go Guardian which is a program we pay for to manage security for our student's online presence. He presented a power point presentation showing how it works.
- IX. **Secretary's Report: (Amy Pickford)**
- Amy reported that new Board member Liezette Felicione has completed her Fingerprinting and Governance Training. She informed the Board that both herself and Dr. Daum need to complete the 2-hr. refresher Governance Training prior to next meeting.
- X. **Disciplinary Committee's Report: (Ashley & Amy)**
- Nothing to report at this time.
- XI. **Treasurer's Report: (Therese Holmes)**
- a. Finance Committee met on the 27th and approved the budget adjustments.
 - b. Therese reported that the Finance Committee's next meeting is on Feb. 24th.

- XII. **School Board President Report: (Ryan Luzod)**
- a. The Executive Committee is still working on the new Board recruits to fill the current vacant spots as well as possible open spots for the next fiscal year.
 - b. The Executive Board is working on new templates for our CEO, CFO, and Principal's annual evaluations. They will be complete before year end.
- XIII. **Old Business/New Business:**
No Old or New Business at this time
- XIV. **Public Comment on Agenda or Non-Agenda Items:**
No Public Comments at this time
- XV. **Motion was made by Ryan Luzod to adjourn Meeting. Motion was seconded by Amy Pickford. Board Meeting adjourned unanimously at 7:05pm.**



Amelia "Amy" Pickford, Sec. 3/2/2022



Ryan Luzod, Pres. 3/2/2022

Tampa School Development Corporation
Board of Directors
Meeting Agenda | March 2, 2022

- I. Call Meeting to Order
- II. Approve February Meeting Minutes
- III. TSFC Organizational Update (Joe S.)
 - a. Finance & Business
 - b. Construction
 - c. Community Items
 - d. Regulatory items
 - e. President Emeritus (Dr. O’Dea)
- IV. Principal’s Report (Jen C.)
 - a. K-8 Student Update
 - b. Faculty Update
- V. Early Childhood Update (Dr. Natalie)
- VI. Development (Nicole M.)
 - a. Fundraising/Development
 - b. Alumni (Progress/Logo)
 - c. HubSpot/Website
- VII. Parental Involvement Representative
- VIII. Secretary’s Report (Amy P.)
- IX. Disciplinary Committee’s Report (Ashley V.)
- X. Treasurer’s Report
- XI. Board President’s Report (Ryan L.)
 - a. Executive committee board recruitment recommendation Julie Hillson
- XII. Old Business/New Business
- XIII. Public Comment on Agenda or Non Agenda Item
- XIV. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

March 2, 2022

- I. Meeting called to order by President, Ryan Luzod, at 6:03 pm (Meeting held by Zoom teleconferencing due to COVID-19) quorum confirmed.

Members Present: Ryan Luzod, Pres.
Ashley Valdes
Dr. Joe Daum
Liezette Felicione
Katie Tinley
Celeste Greco
Dana Dowsett, VP

Members Absent:
Amy Pickford, Sec.
Therese Holmes, Treas.

School Representatives Present: Dr. Madeline O'Dea, President Emeritus
Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Dr. Natalie Todet, EC Director
Nicole Morgado

- II. Motion was made by Dr. Joe Daum, after review and discussion by the Board, to approve the February meeting minutes. Motion was seconded by Dana Dowsett and approved by the Board unanimously.
- III. TSFC Organizational Update (Joe Sansonetti, CEO)
- a. Finance and Business: The application for ESOL was submitted for the 2 million dollar grant. This is a 2 to 3 week process and we have until September 2024 to spend all the money. Budget session will be late this year.
 - b. Construction: The Greco Hall Administrative office remodel is slotted to begin with boots on the ground April 4, 2022. We are in full move mode and will take place during spring break and moving to media center. Communication about the move will take place after Spring Break.
 - c. Community Items:
 - d. Regulatory Items:

1. The Finance and House Budget will be taking monies away for those that did have mask mandates. TSFC is not affected.
 2. Curriculum and Library Book Processing – Schools will be forced to hire a librarian who will need to vet books and catalogues, as well as, post on line. Charter schools are exempt.
 3. Critical Race Theory and Sexual Identity Bills – This bill focuses on trainings for staff.
- e. President Emeritus: Dr. O’Dea reported that as they are packing for the move finding mementoes are bitter sweet as it reminds them how far Trinity has come. We can’t lose the reason why we opened the school and why we exist. Most of her time writing has been very cathartic. Who we are and what we believe in has to stay aligned. The periodical will bring it all to light. Ryan, asked how we as a board can support. Joe, discussed how we are developing more social media and one way to support is commenting on Trinity posts, face-to-face meetings and attending events. Dr. O’Dea is now on LinkedIn.

Principal’s Report (Jennifer Cisneros, Prin.)

- A. Out of Field Letter – Ashley Valdes motioned to approve “Out of Field”, Katie Tinley seconding the motion.
 - a. Mrs. Casey committed to ESOL notification.
 - b. Mr. Miguel has been removed from the ESOL list.

B. K-8 student Update:

1. The 4th grade had an amazing trip to St. Augustine, FL.
2. The 7th grade is scheduled to go to Tallahassee, FL on March 3, 2022.
3. All grades have a learning trip scheduled before the end of the year.
4. Wrapping up 3rd quarter, utilizing learning games and making sure each child is making progress
5. For the first time 100% of students that applied for Tampa Prep were accepted. Looks as if most of the students that were accepted will attend.
6. Administration needs support regarding repeat offenders who are tardy. Additionally, they will be addressing what is deemed an excused absence versus unexcused absence. Specifically, learning vacations have to be planned ahead and approved. Ashley suggested bringing parents in front of disciplinary committee. Jennifer will get back to Ashley after spring break. Dr. O’Dea discussed “Field Studies” is different than a vacation. As it includes assignments and an educational opportunity.
7. 4th Grade is getting ready for field day at the Rain Café at Disney. They have an educational piece and provide lunch.

8. Joe mentioned "National Kindness Day" was a big success and thanked Dr. Natalie for the wonderful execution.

IV. Development (Joe Sansonetti for Nicole Morgado)

a. Publication & Media:

1. Every post the Social Media team makes they gain more followers and when someone begins following they go back to the first post and look back at the content.
2. St. Augustine, was the first story that showed how the children were learning and had a very good response.
3. The Social Media is moving faster than what was anticipated.
4. Goal is to have one posting per week.

d. Fundraising:

1. The Read-A-Thon is a huge success. Being it was the first time for this fundraiser there was nothing to compare it to, but has proved to be easy in comparison with other fundraisers and was expected to make as an outlier \$20,000. As of March 2, 2022 over \$42,000 had been raised with Trinity's portion being \$33,800. We foresee \$40,000 for Trinity with \$3000 in prizes. One of the big prizes was an I-Pad, Other prizes included a Trinity back pack.
2. The PPA, administration and teachers and students participated in the Read-A-Thon to make it a huge success.
3. The on-line auction will be held in April for on-line bidding for parking spaces, etc.
4. Joe reported the fundraising goal should be hit.
5. Next month the new official alumni logo reveal.
6. There will be an alumni table at all major events and excited to start.
7. Progress with Hub Spot and will be testing out with summer emails.

V. Parent Involvement Representative: (Yvette Gonzalez)

- a. Mrs. Yvette was unable to attend -- Joe updated that teachers, parents and children are happy that masks are optional.

VI. Secretary's Report:

- a. Amy was unable to attend. Dr. Joe should be completed with refresher course in a couple weeks.

VII. Disciplinary Committee's Report: (Ashley & Ryan)

- a. Nothing to report at this time.

VIII. Treasurer's Report: (Therese not able to attend)

- a. Finance Committee is making sure all I's are dotted and t's crossed in regards to the \$2 million dollars we will be receiving.

- b. Joe reported we are owed 600K in ERC, back payments in salaries. Teachers union fighting for wages. We have been paying higher salaries since August, but because of Hillsborough County and Union not agreeing we have not received the \$167,000 owed.
- c. Dr. O'Dea informed board of the arduous process for ESOL, and thanking the administrative team for their efforts.

IX. School Board President Report: (Ryan Luzod)

- a. The Executive Committee has been interviewing Julie Hillson, who was recommended by Dr. Joe Daum. The Executive Board recommends we approve Jill Hillson to be part of the Board.
- b. Dr. Joe made the motion to add Jill Hilson to the board and Celeste Greco seconded.

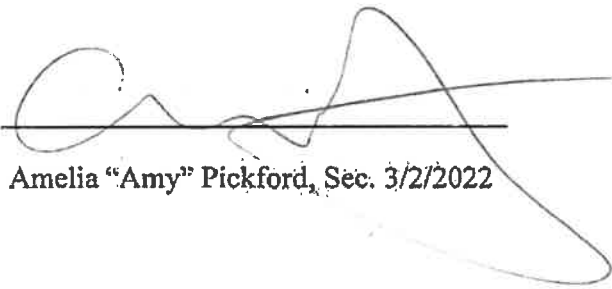
X. Old Business/New Business:

No Old or New Business at this time


XI. Public Comment on Agenda or Non-Agenda Items:

- a. Joe, informed the board we have to have a public space for discussion on plan and where public can comment. Plan-Discussion-Then Submission. Joe will keep us updated on what to do next.
- b. Celeste inquired about refresher courses and fingerprinting. Ryan will be reaching out to Jessica for more information. Nicole informed the board that Amy is able to look at a site that contains the history of everyone's activity.
- c. Liezette inquired about her Trinity email and Ryan will follow up with IT.

XII. Motion was made by Ryan Luzod to adjourn Meeting. Motion was seconded by Celeste Greco. Board Meeting adjourned unanimously at 7:35pm.



Amelia "Amy" Pickford, Sec. 3/2/2022



Ryan Luzod, Pres. 3/2/2022

Tampa School Development Corporation
Board of Directors
Meeting Agenda | April 6, 2022

- I. Call Meeting to Order
- II. Approve March Meeting Minutes
- III. Introduce new member Julie H.
- IV. TSFC Organizational Update (Joe S.)
 - a. Finance & Business
 - b. Construction
 - c. Community Items
 - d. Regulatory items
 - e. President Emeritus (Dr. O’Dea)
- V. Principal’s Report (Jen C.)
 - a. K-8 Student Update
 - b. Faculty Update
 - c. Approve 2022-23 TSFC District Calendar
- VI. Early Childhood Update (Dr. Natalie)
- VII. Development (Nicole M.)
 - a. Fundraising/Development
-PPA President (Cassandra)
 - b. Alumni (Progress/Logo)
- VIII. Parental Involvement Representative (Yvette)
- IX. Secretary’s Report (Amy P.)
- X. Disciplinary Committee’s Report (Ashley V.)
- XI. Treasurer’s Report
- XII. Board President’s Report (Ryan L.)
- XIII. Old Business/New Business
- XIV. Public Comment on Agenda or Non Agenda Item
- XV. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

April 6, 2022

- I. Meeting called to order by President, Ryan Luzod, at 6:02 pm (Meeting held by Zoom teleconferencing due to COVID-19 recent spike in cases) quorum confirmed.

Members Present: Ryan Luzod, Pres.
Dana Dowsett, VP
Therese Holmes, Treas.
Amy Pickford, Sec.
Ashley Valdes
Katie Tinley
Liezette Felicione
Julie Hillson
Celeste Greco

Members Absent: Dr. Joe Daum

School Representatives Present: Dr. Madeline O’Dea, President Emeritus
Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Nicole Morgado,
Dr. Natalie Todet, EC Director
Yvette Gonzalez, Parent Liaison

Guests: Casandra Mitchell, PPA President

- II. **Motion** was made by Dana Dowsett, after review and discussion by the Board, to approve the March meeting minutes with a few corrections. **Motion** was seconded by Therese Holmes and approved by the Board unanimously.
- III. Ryan Luzod introduced New Board Member Julie Hillson.
- IV. TSFC Organizational Update (Joe Sansonetti, CEO)
- a. Finance and Business:
 1. Trinity has hit it’s stride with positive things happening now and coming in the future.
 2. 2022-2023 budget planning are under way. ERC/SR3 app being reviewed should have funds by mid-May.

3. Funding is up for Salary Increases. The energy is good and Teams are doing well.
 4. Strategic planning is in full swing for future projects.
- b. Construction: Remodel has kicked off. Everyone has been moved to temporary locations pending completion. Michelle is in the EC building, Nursing office has moved inside Greco Hall, and everyone else is in the Media Center.
 - c. Community Items: Trinity field studies are in full swing. CEO Joe Sansonetti went on the 5th grade field study to Boston and reported that the experiences on these field studies is what makes Trinity, "Trinity".
 - d. Regulatory Items:
 1. Testing season has started and is going well
 2. This will be an active Legislative Season so we will be watching and talking about things as they happen.
 - e. President Emeritus (Dr. O'Dea)
 1. Dr. O'Dea mentioned that she would like to see our meetings again in person.
 2. The plans for the office remodel are complete and demo starts Monday.
 3. Capital campaign for Gym and Theater are next.
- V. Principal's Report (Jennifer Cisneros, Principal)
- a. K-8 student Update:
 1. April begins our testing season.
 2. Free summer program will be provided in June and July to any students that need to make up for any COVID short falls. Out of 120 K-5 students who could benefit from this program 40 students have signed up so far.
 - b. Faculty Update:
 1. Jen will be meeting with each faculty member to discuss future and growth.
 2. Trinity has started reaching out to our neighbors to build a relationship. This is especially important when it comes to safety. (code reds etc....).
 - c. Jen handed out the 2022-2023 TSFC District Calendar. Amy Pickford made a **Motion** to approve the 2022-2023 TSFC District Calendar. **Motion** was seconded by Katie Tinley and approved by the Board unanimously.
- VI. Early Childhood Update (Dr. Natalie Todt)
- a. EC is participating in Young Children & Families social media/NACI
 1. Music Monday, Tasty Tuesday, Work Together Wednesday, Artsy Thursday, and Family Friday with coffee and snacks for parents as they drop off their students.

2. April 13th EC Egg Hunt
3. April 25th 1st Parent Workshop

VII. Development (Cassandra Mitchell and Nicole Morgado)

a. Fundraising: (Cassandra Mitchell, PPA President)

1. School Supplies= \$27,700.00
 Spirit week= \$6,260.00
 Secret Santa= \$10,438.96
 Used Uniforms= \$3,474.50
 Wish Farms= \$1,538.00
 Read-A-Thon= \$42,812.00 with another \$10,000 coming later this month
2. PPA next meeting will be in person on the 20th.
3. PPA is gearing up for Teacher Appreciation week the 1st week of May.
4. Cassandra reported that there are 2 more Community Events before end of year.
5. Nicole reported that the Online Auction will be held this month. She will be handling it from behind the scenes. Sara Dale will be handling the Parking places and Hallway signage.

b. Development, Publication & Media:

1. Teachers have been posting pictures from their Field Studies on Trinity's website which is building our social media presence.
2. EC signage is being worked on which is part of our branding.
3. Construction Banners will be going up soon
4. Nicole and staff are working on improving the 8th grade and EC Graduations.
5. Alumni: 1st recruitment is happening now and there should be a good showing at the Sports Show and all other Trinity events.

VIII. Parent Involvement Representative: (Yvette Gonzalez)

Yvette reported that the EC building had a door decorating contest that everyone enjoyed. The 8th graders came over to the EC building for pictures and it was lovely to see their interaction with the little ones and to see them come full circle.

IX. Secretary's Report: (Amy Pickford)

Nothing to report at this time.

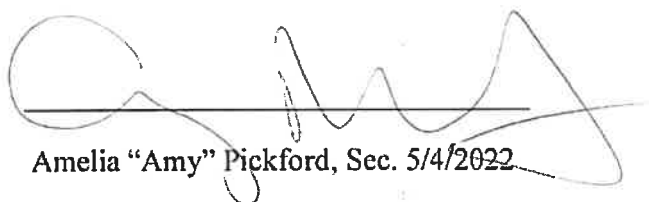
X. Disciplinary Committee's Report: (Ashley & Amy)

Nothing to report at this time.

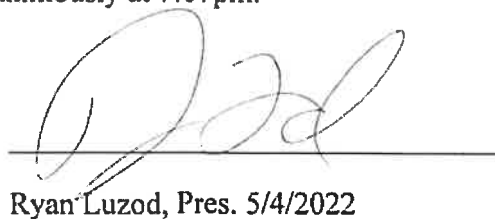
XI. Treasurer's Report: (Therese Holmes)

Therese informed the Board that the Finance Committee is working on Budget Adjustments and will have them for us at the next meeting.

- XII. School Board President Report: (Ryan Luzod)
- a. Ryan introduced new board member Julie Hilson and thanked her for her willingness to serve.
 - b. The Executive Committee has another new candidate to interview for the vacancy coming in the next fiscal year July 2022.
 - c. Dr. Joe Daum had problems with renewing his Governance Training on-line. After discussion he has decided to resign from the Board effective his certificate's expiration. He was scheduled to roll off the board in June when his term expires so he will just be attending our last two meetings as a guest.
- XIII. Old Business/New Business:
No Old or New Business at this time
- XIV. Public Comment on Agenda or Non-Agenda Items:
No Public Comments at this time
- XV. **Motion** was made by Ryan Luzod to adjourn Meeting. **Motion** was seconded by Amy Pickford. Board Meeting adjourned unanimously at 7:07pm.



Amelia "Amy" Pickford, Sec. 5/4/2022



Ryan Luzod, Pres. 5/4/2022

Tampa School Development Corporation
Board of Directors
Meeting Agenda | May 4, 2022

- I. Call Meeting to Order
- II. Approve April 6, 2022 Meeting Minutes
- III. TSFC Organizational Update (Joe S.)
 - a. Finance & Business
 - b. Construction
 - c. Community Items
 - d. Regulatory items
 - e. President Emeritus (Dr. O’Dea)
- IV. Principal’s Report (Jen C.)
 - a. K-8 Student Update
 - b. Faculty Update
 - c. Mental Health Plan
 - d. SSO Selection Sheet
- V. Early Childhood Update (Dr. Natalie)
- VI. Development (Nicole M.)
- VII. Parental Involvement Representative (Yvette)
- VIII. Secretary’s Report (Amy P.)
- IX. Disciplinary Committee’s Report (Ashley V.)
- X. Treasurer’s Report
- XI. Board President’s Report (Ryan L.)
 - a. Board member status update
 - b. Board recruitment update
- XII. Old Business/New Business
- XIII. Public Comment on Agenda or Non Agenda Item
- XIV. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

May 4, 2022

- I. Meeting called to order by President, Ryan Luzod, 6:02 pm in the Trinity Media Center located at 2402 W. Osborne Ave. Tampa, FL quorum confirmed.

Members Present: Ryan Luzod, Pres.	Members Absent: Katie Tinley
Dana Dowsett, VP	Julie Hillson
Therese Holmes, Treas.	
Amy Pickford, Sec.	
Ashley Valdes	
Liezette Felicione	
Celeste Greco	

School Representatives Present: Dr. Madeline O’Dea, President Emeritus
Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Dr. Natalie Todet, EC Director
Yvette Gonzalez, Parent Liaison

Guests: Dr. Joe Daum

- II. **Motion** was made by Amy Pickford, after review and discussion by the Board, to approve the March meeting minutes with a few corrections. **Motion** was seconded by Dana Dowsett and approved by the Board unanimously.
- III. TSFC Organizational Update (Joe Sansonetti, CEO)
- a. Finance and Business:
 1. Trinity has received a check for \$53,000 for the Employee Retention Credit (ERC).
 2. The 1000-page ESSR3 application was submitted. Once we receive the money it will be added to this year’s budget if received before June 30th. If received after, then it will be added to next year’s financials. 80% of the money must be used for past expenditures and 20% for future spending. We will use for hiring, debt, and bonds.

- b. Construction: Joe took the Board on a tour of the main office to see the progress. The project is slotted to be complete in July. Move in date September 30th. Joe also reported that the Athletic and Arts Center plans are in the design phase. This will be a project coming in the near future.
- c. The following Community Items are coming up. Graduations, Athletic Show, MJS Induction and Awards Ceremony, Academic Awards Presentation, 2 Spring Musicals, and the surprise K-4 car parade on the last day of school.
- d. Regulatory Items: Wholesome Tummies Franchise filed a law suit against one of their former Franchisees which now is servicing our school. We need to take no action at this time but will monitor it moving forward.

- e. President Emeritus (Dr. O’Dea)
 - 1. Dr. O’Dea reported that staff is gearing up for the closing of out of the school year.
 - 2. She reported how frustrating the last two years with COVID 19 have been and is hoping we can put it to bed so we can get back to focusing on educating children.
 - 3. May celebrations are in full swing.
 - 4. Dr. O’Dea reported that a lot of prep work is going on for Trinity’s Capital Campaign Project. This Preliminary work will bear fruit eventually.

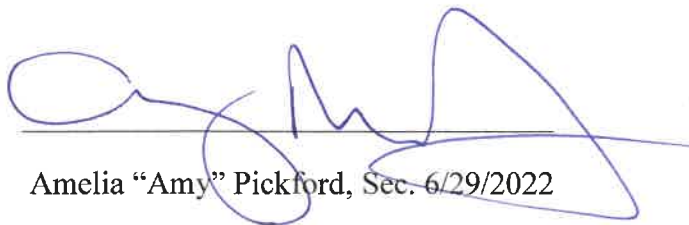
IV. Principal’s Report (Jennifer Cisneros, Principal)

- a. K-8 student Update: Trinity has hired staff and is providing a summer program for any of the 120 kids in K-5 that have been identified with any shortfalls. This will be funded by the ESSR3 money Trinity has received.
- b. Faculty Update: We are losing a few teachers at the end of this school year. Most are happy but some are questioning their career or struggling. Trinity will keep mentoring, coaching, and preparing them as we always have.
- c. Mental Health Plan: Ryan signed the Mental Health Assistance Allocation and submitted
- d. SSO Selection Sheet: The Marjory Stoneman Douglas High School Public Safety and Security Act’s School Safety Officer Option (SSO) was signed by Ryan and submitted.

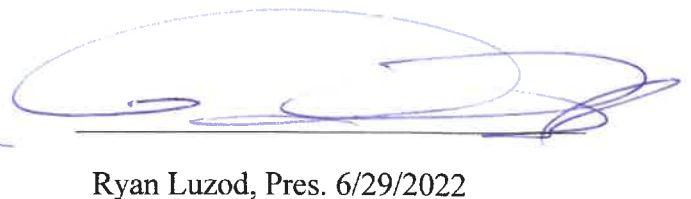
V. Early Childhood Update (Dr. Natalie Todt)

- a. Dr. Natalie reported that the Transitioning to Kindergarten Meeting that was held on April 27th was successful.
- b. EC is very busy preparing for graduation and the summer session.

- VI. Development: Nicole Morgado and her group are busy working on our Alumni presence.
- VII. Parent Involvement Representative: (Yvette Gonzalez)
Yvette reported that parents are busy sending in their parent hours for approval.
- VIII. Secretary's Report: (Amy Pickford)
Nothing to report at this time.
- IX. Disciplinary Committee's Report: (Ashley & Amy)
Nothing to report at this time. Staff stated that there are a few issues that might be sent to the committee to address in the coming months.
- X. Treasurer's Report: (Therese Holmes)
Treasurer Report was already covered.
- XI. School Board President's Report: (Ryan Luzod)
a. Ryan gave a Board Member status update: The Executive Committee has another new candidate to interview for the vacancy coming in the next fiscal year July 2022. Ryan sent an email to Michelle for assistance in recruiting a few possible Board candidates with CPA or Legal backgrounds.
c. Dr. Joe Daum had problems with renewing his Governance Training on-line. After discussion he has decided to resign from the Board effective his certificate's expiration on Feb 19, 2022. He was scheduled to roll off the board in June when his term expires so he will just be attending our last three meetings as a guest.
- XII. Old Business/New Business:
No Old or New Business at this time
- XIII. Public Comment on Agenda or Non-Agenda Items:
No Public Comments at this time
- XIV. **Motion** was made by Ryan Luzod to adjourn Meeting. **Motion** was seconded by Amy Pickford. Board Meeting adjourned unanimously at 7:26pm.



Amelia "Amy" Pickford, Sec. 6/29/2022



Ryan Luzod, Pres. 6/29/2022

Tampa School Development Corporation
Board of Directors
Meeting Agenda | June 29, 2022

- I. Call Meeting to Order
- II. Approve May 4, 2022 Meeting Minutes
- III. TSFC Organizational Update (Joe S.)
 - a. BUDGET
 - b. President Emeritus (Dr. O’Dea)
- IV. Principal’s Report (Jen C.)
 - a. K-8 End of Year Summary
 - b. SIIP Program
 - c. Summer Work
 - d. Data Update
- V. Early Childhood Update (Dr. Natalie)
- VI. Development (Nicole M.)
 - a. Capital Campaign Department Update
- VII. Parental Involvement Representative (Yvette)
- VIII. Secretary’s Report (Amy P.)
 - a. Status of new board member onboarding
- IX. Disciplinary Committee’s Report (Ashley V.)
- X. Treasurer’s Report
 - a. BFC June 23 meeting summary
- XI. Board President’s Report (Ryan L.)
 - a. Executive Committee Progression
 - b. Executive Committee Recommendation of Brad Abbey to TSFC Board
 - c. Develop evaluation template for TSFC new organizational structure now that one fiscal year has been completed
 - d. Continue recruitment efforts of board members
 - e. Revisit Google Drive access and email for board members
- XII. Old Business/New Business
- XIII. Public Comment on Agenda or Non Agenda Item
- XIV. Adjourn Meeting

Tampa School Development Corporation
Board of Directors
Meeting Minutes

June 29, 2022

- I. Meeting called to order by President, Ryan Luzod, 6:10 pm in the Trinity Media Center located at 2402 W. Osborne Ave. Tampa, FL quorum confirmed.

Members Present: Ryan Luzod, Pres. Members Absent: Therese Holmes, Treas.
Dana Dowsett, VP
Amy Pickford, Sec.
Ashley Valdes
Celeste Greco
Julie Hillson
Katie Tinley
Liezette Felicione

School Representatives Present: Dr. Madeline O’Dea, President Emeritus
Joe Sansonetti, CEO
Jennifer Cisneros, Principal
Dr. Natalie Todt, EC Director
Yvette Gonzalez, Parent Liaison

Guests: Dr. Joe Daum

- II. **Motion** was made by Katie Tinley, after review and discussion by the Board, to approve the May 2022 meeting minutes. **Motion** was seconded by Dana Dowsett and approved by the Board unanimously.
- III. TSFC Organizational Update (Joe Sansonetti, CEO)
- a. Budget:
1. The Finance Committee approved and submitted the 2022-2023 Budget at last Thursday’s Finance Meeting. Copies of the budget were presented to the board and Joe Sansonetti answered any questions. A **Motion** was made by Amy Pickford to approve the Budget. **Motion** was seconded by Liezette Felicione and approved by the Board unanimously.
 2. Joe commented on how proud he is of the Trinity staff in a challenging year with major construction progressing on campus, participating in many community events, and new families acclimating to our School.

3. Staff has been hired for summer programs designed to make up for learning loss during COVID. Three (3) Asst. Principals have been put into place to increase support for our Principal. New elective teachers have been hired.
 4. Things to expect for next year;
 - * Focusing on the Credo, core values, discipline, respect, and civility.
 - * Launch of a Capital Campaign fund for a Gym and Open Mind Theater
 - * New A/C units, gate system, etc....
- b. President Emeritus (Dr. O’Dea)
- Dr. O’Dea reported that everyone is gearing up for the new school year. Her hopes are to have a successful collaborative year educating the children the Trinity way.
- IV. Principal’s Report (Jennifer Cisneros, Principal)
- a. K-8 end of year summary: All the end of year events have gone well and Jennifer wanted to thank everyone involved.
 - b. The SIIP Program is set with 80 hours of Instruction happening on Tuesdays, Wednesdays, and Thursdays of June and July. 85 children are enrolled in this free program.
 - c. Summer work will include the Code of Conduct, and a video on safety, security, etc.
 - d. The district has released some Data on Trinity’s math scores for 5th, 6th, 7th, and 8th grades and the scores look excellent and are above state averages.
- V. Early Childhood Update (Dr. Natalie Todt)
- a. Dr. Natalie reported that the 3, 4, and 5-year-old kids from EC went bowling.
 - b. Dr. Natalie will be working over the summer session preparing some exciting changes for the upcoming school year.
- VI. Development: (Nicole Morgado)
- a. The Development department has been very busy the last month of school. They have been developing Trinity Event Programs, scripts, and social media coverage.
 - b. The new Alumni booth made its first appearance at the Athletic Achievement Awards and then at the Awards Breakfast and 8th Grade Graduation. Trinity had an Alumni gift for the Class of 2022 Graduates and some giveaways for all Alumni that stopped by to register in the Alumni Database.
 - c. In July the Development Department will be kicking off a Capital Campaign Strategic Planning Meeting. (more to come)
 - d. Trinity is working with the PPA on their 22-23 fundraising campaigns. A summary of this year’s success are as follows: Annual Fund over \$114,000;

\$12,000. on the online auction, \$50,800 on Read-a-thon, \$10,700. On Secret Santa, and \$7000 on Spirit Week. Congratulations PPA for your hard work.

- e. All student and parent data have been imported into HubSpot and it is already being used for various tasks and projects. Trinity will be testing the email blast component in July. Once this is done we will be eliminating Constant Contact.
 - f. The 2022-2023 school calendar is complete. The Development Committee worked with the Executive Board to put together the dates for our School Board Meetings for next year. The dates will be Aug. 10th, Sept. 7th, Oct. 12th, Nov. 2nd, Jan. 4th, Feb. 1st, March 1st, April 5th, May 3rd, and June 28th. The formal schedule will be sent out to all board members prior to our next meeting.
- VII. Parent Involvement Representative: (Yvette Gonzalez)
Nothing to report at this time.
- VIII. Secretary's Report: (Amy Pickford)
Amy notified Julie Hillson that she will be receiving an email to complete her 4-hour Governance Training.
- IX. Disciplinary Committee's Report: (Ashley & Amy)
Principal Jennifer Cisneros stated that there have been a few issues that the staff has wanted to bring to the Disciplinary Committee's Attention but after further discussion it has been decided that in the new school year the staff will be updating the code of conduct and the Student/Parent Handbook to make sure everyone gets refreshed on Expectations and Rules and Regulations. In the new year the staff will be sending referrals to the Disciplinary committee with any issues that come to their attention.
- X. Treasurer's Report: (Therese Holmes)
Treasurer Report was already covered earlier by CEO Joe Sansonetti.
- XI. School Board President's Report: (Ryan Luzod)
- a. Executive Committee Progression: The Board discussed the executive positions for the new fiscal school year 2022-2023. A **Motion** was made by Amy Pickford designating that Ryan Luzod will become the Past President, Dana Dowsett will be the President, Therese Holmes will be the Vice President, Katie Tinley will be the Treasurer, and Amy Pickford will remain the Secretary. **Motion** was seconded by Celeste Greco and approved by the Board unanimously.
 - b. Ryan Reported that the Executive Committee interviewed Brad Abbey a new Board Candidate for the vacancy coming in the next fiscal year July 2022. The Executive Committee recommends him for the position and feel he would be an asset. Amy Pickford made a **Motion** to appoint Brad Abbey as a new Trinity

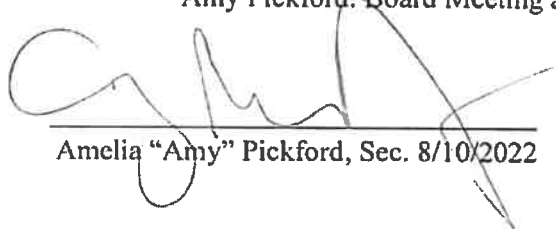
School for Children Board Member. **Motion** was seconded by Celeste Greco and approved by the Board unanimously.

- c. The new structure in Administration will require additional Evaluations than in the past. The Executive committee will be working on new templates for these Evaluations.
- d. Ryan and the Executive Committee will be continuing their efforts to secure additional candidates for the Board.
- e. Ryan informed the Board about Google Drive and about setting up Trinity's Board Member email addresses. Mr. Josh is available for assistance if needed.

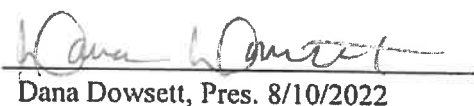
XII. Old Business/New Business:
No Old or New Business at this time

XIII. Public Comment on Agenda or Non-Agenda Items:
No Public Comments at this time

XIV. **Motion** was made by Ryan Luzod to adjourn Meeting. **Motion** was seconded by Amy Pickford. Board Meeting adjourned unanimously at 7:44pm.



Amelia "Amy" Pickford, Sec. 8/10/2022



Dana Dowsett, Pres. 8/10/2022